

REVISED EXECUTIVE SUMMARY OF THE BID EVALUATION REPORT (SECTION 55(8))

1.	Name of Procurement	Provision of Landscaping and Gardening Services to the University of Namibia (UNAM) for a period three (3) years.
2.	CPBN Procurement Reference No	NCS/OAB/CPBN-03/2021
3.	Date of Submission of Report	14 November 2022
4.	Contract Number	NCS/OAB/CPBN-03/2021
5.	Scope of Contract	Provision of Landscaping and Gardening Services to the University of Namibia (UNAM) for a period three (3) years.
6.	Estimated Cost:	N\$ 21 875 303,35 (Incl. VAT)
7.	Funding Agency	University of Namibia (UNAM)
8.	Procurement Method Used	Open Advertised Bidding (Non-consultancy Services)
9.	Date of Invitation of Bids	24 September 2021
10.	Closing Date of Submission of Bids	1 November 2021
11.	Date and Place of Opening of Bids	1 November 2021, at Central Procurement Board of Namibia
12.	Number of Bids Received by Closing Date	Eighteen (18)

13. Responsiveness of Bid(s)

Bidder No.	Name of the Bidder(s)	Consent to Bid Validity Extension	Conflict of Interest	Responsiveness as per evaluation stage						Reasons why Bidder was not responsive
				Stage 1			Stage 2	Stage 3	Stage 4	
				Eligibility Examination Phase 1	Preliminary/Administrative Examination Phase 2	Mandatory Documents Examination Phase 3	Technical Evaluation Stage5	Financial Requirements Stage6	Financial Evaluation	
5	Greenfields Pesticides Development cc	X	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not comply with the correct Bid Validity period as requested and specified in ITB 16.1, page 29 of the bidding document. The bidder wrote forty-five (45) days instead of One hundred and eighty (180) days. The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document.
1	NAT Solutions cc	X	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not provide a Fitness Certificates from Municipality/Town Council or title deed or lease agreement to confirm the location where the bidder operates from, contrary to ITB 5.3, on page 34 of the bidding document.

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				Stage 1			Stage 2	Stage 3	Stage 4	
				Eligibility Examination	Preliminary/Administrative Examination	Mandatory Documents Examination	Technical Evaluation	Financial Requirements	Financial Evaluation	
				Phase 1	Phase 2	Stage3	Stage5	Stage6		
8	Kahoha Building Contractor cc	X	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document. The bidder did not provide a Fitness Certificates from Municipality/Town Council or title deed or lease agreement to confirm the location where the bidder operates from, contrary to ITB 5.3, on page 34 of the bidding document. The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document.
9	Cuisir Investment cc	X	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not provide a Fitness Certificates from Municipality/Town Council or title deed or

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				Eligibility Examination	Preliminary/ Administrative Examination	Mandatory Documents Examination	Technical Evaluation	Financial Requirements	Financial Evaluation	
			Phase 1	Phase 2	Stage3	Stage5	Stage6			
13	Economical Gardens Maintenance	√	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	Not Considered	<p>lease agreement to confirm the location where the bidder operates from, contrary to ITB 5.3, on page 34 of the bidding document.</p> <ul style="list-style-type: none"> The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document. <p>The bidder did not attach the identification document, instead the bidder submitted the copy of the driver's license, contrary to ITB 5.3, of the bidding document.</p> <ul style="list-style-type: none"> The bidder submitted only the first page of the founding statement, contrary to item 3.1 of the Madatory Evaluation criteria, on page 33 of the bidding document.
15	Andre's Landscaping	√	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not provide a Fitness Certificates from

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				Eligibility Examination	Preliminary/Administrative Examination	Mandatory Documents Examination	Technical Evaluation	Financial Requirements	Financial Evaluation		
			Phase 1	Phase 2	Stage3	Stage5	Stage6				
4	Rocky Construction CC	✓	Responsive	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	<p>Municipality/Town Council or title deed or lease agreement to confirm the location where the bidder operates from, contrary to ITB 5.3 of the bidding document.</p> <p>Instead, the bidder provided a letter of intent to lease a land to be used as a nursesey from Safari Hotels. The letter submitted does not satisfy the requirements of a lease agreement as it lacks the following information:</p> <ul style="list-style-type: none"> • The parties involved (Lessee & Lessor); • Address of the property being leased; • Duration of the lease; • Lease amount; and • Signature of both Lessee & Lessor <p>The bidder did not obtain the minimum valuation score of 70% or more out of 100 as stipulated on page 37 of the bidding document. The bidder scored 5%.</p>	

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			Phase 1	Phase 2	Stage3	Stage5	Stage6			
7	Amtshila Investment CC	X	Responsive	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not obtain the minimum evaluation score of 70% or more out of 100 as stipulated on page 37 of the bidding document. The bidder scored 60%. The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document.
10	Muthakaz Investment CC	X	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not obtain the minimum valuation score of 70% or more out of 100 as stipulated on page 37 of the bidding document. The bidder scored 40%. The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document. 	

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				Eligibility Examination Phase 1	Preliminary/Administrative Examination Phase 2	Mandatory Documents Examination Stage3	Technical Evaluation Stage5	Financial Requirements Stage6	Financial Evaluation	
11	Shannon's Investment CC	√	Responsive	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not obtain the minimum valuation score of 70% or more out of 100 as stipulated on page 37 of the bidding document. The bidder scored 45%.
12	Omdel Trading Enterprises CC	X	Responsive	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not obtain the minimum valuation score of 70% or more out of 100 as stipulated on page 37 of the bidding document. The bidder scored 40%. The bidder did not respond in writing to the request of extension of bid validity issued on 25 July in line with ITB 16.2 on page 14 of the bidding document.
14	Lizma Trading Enterprises CC	√	Responsive	Responsive	Responsive	Responsive	Not responsive & disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> The bidder did not obtain the minimum valuation score of 70% or more out of 100 as stipulated on page 37 of the bidding document. However, the bidder scored 50%.
2	Berlyne Investment CC	√	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Not disqualified

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				Phase 1	Phase 2	Stage3	Stage5	Stage6			
3	Salon Africana cc	✓	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Not disqualified
6	Gift Hamper Trading cc	✓	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Not disqualified
16	Namibia Landscapes	✓	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Not disqualified
17	Ba Sharon Trading Enterprises cc	✓	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Not disqualified
18	Roots Nursery & Garden Centre cc	✓	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	Not disqualified

14. PRICE COMPARISON FOR THE RESPONSIVE BID(S)

Lot No.	Rank	Bidder No.	Bidder's Name	Price at Bid Opening (Including VAT) N\$	Arithmetic Corrections (N\$)	Bid Price Offered (Including VAT) (N\$)
1	1	6	Gift Hamper Trading cc	2,789,918.90	None	2,789,918.90
	2	16	Namibia landscapes	3,268,507.00	None	3,268,507.00
	3	3	Salon Africana cc	4,153,130.34	None	4,153,130.34
No Quote received						
2	1	6	Gift Hamper Trading cc	569 644,01	846 976,34	1,416,620.35
	2	16	Namibia landscapes	2,754,360.00	None	2,754,360.00
	3	3	Salon Africana cc	2,979,333.86	None	2,979,333.86
No Quote received						
3	1	2	Bertyne Investments cc	1,189,275,38	None	1,189,275,38
	2	3	Salon Africana cc	1,513,576.08	None	1,513,576.08
No Quote received						
4	No Quote received					
5	1	18	Roots Nursery & Garden Centre CC	1,331,213.88	None	1,331,213.88
No Quote received						
6	No Quote received					
No Quote received						
7	1	6	Gift Hamper Trading cc	1 450 574,40	(394 416,00)	1 056 158,40
	2	16	Namibia landscapes	1,450,250.00	None	1,450,250.00
	3	3	Salon Africana cc	2,777,537.25	None	2,777,537.25
No Quote received						
8	1	16	Namibia landscapes	927,270.00	None	927,270.00
	2	6	Gift Hamper Trading cc	1 325 697,20	None	1 325 697,20
	3	3	Salon Africana	3,039,470.70	None	3,039,470.70
No Quote received						
9	1	2	Bertyne Investments cc	2,397,388.63	None	2,397,388.63
	2	3	Salon Africana cc	4,277,139.93	None	4,277,139.93
No Quote received						
10	1	17	Ba Sharon Trading Enterprises cc	2,120,280.00	None	2,120,280.00
No Quote received						
11	1	3	Salon Africana	3,665,150.02	None	3,665,150.02 (The price quoted is above the cost estimate for the lot.)
No Quote received						
12	No Quote received					

A.N.

**15. BEST EVALUATED BID(S)
SELECT FOR AWARD OF CONTRACT:**

Given recommendation(s) in the Bid Evaluation Committee (BEC) report, the Board approved the report in terms of Section 9 (1) (k) and (l) (i) and Section 55 (6) of the PPA.

Lot No.	Bidder No.	Bidder's Name	Price at Bid Opening (Including VAT) N\$	Arithmetic Corrections (N\$)	Bid Price Offered after Arithmetic Corrections (Including VAT) (N\$)	Selected Bidder's Physical Address
1	6	Gift Hamper Trading cc	2,789,918.90	None	2,789,918.90	Erf 5429, Windhoek Block, Pasteur Street, Windhoek
2	6	Gift Hamper Trading cc	569 644,01	846 976,34	1,416,620.35	Erf 5429, Windhoek Block, Pasteur Street, Windhoek
3	2	Bertyne Investments cc	1,189,275,38	None	1,189,275,38	18, Nissen-iass street, Pioneerspark
5	18	Roots Nursery & Garden Centre CC	1,331,213.88	None	1,331,213.88	Erf 1501, Sand Street, Henties Bay
7	16	Namibia landscapes	1,450,250.00	None	1,450,250.00	13, Lilli Encon Street, Eros, Windhoek
8	16	Namibia landscapes	927,270.00	None	927,270.00	13, Lilli Encon Street, Eros, Windhoek
9	2	Bertyne Investments cc	2,397,388.63	None	2,397,388.63	18, Nissen-iass street, Pioneerspark
10	17	Ba Sharon Trading Enterprises cc	2,120,280.00	None	2,120,280.00	D3, EPZ, Katima Mulilo

For Noting Purposes:

- ***This Award is subject to the successful bidder(s) providing the three (3) months working capital, as was required in the bidding document, at post-award of this Notice for Selection of Procurement Award***
- ***Lots 4, 6 and 12 were not quoted for and lot 11, the prices quoted by the bidder is above the lot's cost estimate.***

15 November 2022


A. Ngavetene
Chairperson



ACKNOWLEDGEMENT OF RECEIPT FORM

PROCUREMENT OF PROVISION OF LANDSCAPING & GARDEN SERVICES FOR THE UNIVERSITY OF NAMIBIA, FOR A PERIOD OF THREE (3) YEARS

(PROCUREMENT REFERENCE NO: (NCS/OAB/CPBN-03/2021)

I/We _____ hereby
acknowledge receipt of this Executive Summary dated _____ and undertake to
immediately return the signed acknowledgment of receipt to CPBN as proof of receipt.

Name: Signature:

Date: Company Stamp: